

Parent Statement for Partner Services

1. Welcome to our Partner Service

Coach Approach After School Scoil Iosa, Scoil Íosa Tymon North Road Tallaght Dublin 24 D24X37V, is a Partner Service, working together with the Department of Children, Disability and Equality, and parents/guardians to deliver high quality, affordable, inclusive Early Learning and Care (ELC) and/or School Age Childcare (SAC) services for children under Together for Better.

Together for Better is the funding model for early learning and childcare that brings together four major programmes, the Early Childhood Care and Education (ECCE) programme - including the Access and Inclusion Model (AIM), the National Childcare Scheme (NCS), Core Funding, and Equal Start.

As a Partner Service, we offer subsidy schemes to parents/guardians and receive Core Funding in return for adhering to the scheme's terms and conditions outlined in the Core Funding Partner Service Agreement. Further information on Core Funding is available here: <https://www.gov.ie/en/department-of-children-disability-and-equality/campaigns/core-funding/>.

Core Funding, which began in September 2022, is a supply side funding stream to develop a closer partnership for the public good between the State and providers. Its primary purpose is to improve affordability and accessibility for parents, pay and conditions in the sector, and income stability for providers.

This Parent Statement outlines some of the important things you can expect from us, as a Partner Service. This Parent Statement is provided as a condition of the Core Funding Partner Service Funding Agreement, the NCS, ECCE and CCSP Saver Funding agreements.

This Parent Statement describes the agreement in place between us Coach Approach After School Scoil Iosa and the parents/guardians that use our service with respect to fees charged to parents/guardians, and as a Partner Service we have committed to adhere to Core Funding's terms and conditions regarding fee management.

1.1 About Us

Here are some of the basic things to know about us:

A typical week for us is 13:30 to 17:30 Monday to Friday for 48 weeks per year.

At Coach Approach After School Scoil Iosa we offer the following services to children and their families:

☐	Sessional Care for Early Learning & Care (ELC) excluding ECCE provision
☐	Sessional preschool under ECCE (Free Preschool)
☐	Full day care/part time care for Early Learning & Care (ELC)
☒	Term time School Age Childcare
☒	Out of term School Age Childcare

2. Early Childhood Care and Education Programme (ECCE), Access and Inclusion Model (AIM), National Childcare Scheme (NCS) and Community Childcare Subvention Plus (CCSP) Saver Programme.

In addition to Core Funding, this Partner Service is in contract to deliver the:

☒	National Childcare Scheme (NCS)
☐	Early Childhood Care and Education (ECCE) programme
☐	Community Childcare Subvention Plus (CCSP) Saver Programme

National Childcare Scheme (NCS)

NCS provides subsidies to parents and families to offset the costs of Early Learning and Care (ELC) and/or School Age Childcare (SAC). There are two types of subsidies available to apply for under the NCS - the Universal or Income Assessed subsidy. Both subsidies are available to families with children between 24 weeks and 15 years of age.

As a Partner Service, we must offer the NCS (including income assessed, universal and in particular “sponsor” NCS arrangements) to all children up to the age of 15 within this service where we have committed to provide such a service above.

Further information about the NCS, including how to apply for a subsidy, is available here - <https://www.ncs.gov.ie/en/> or contact the NCS Parent Support Centre on 01 906 8530 (Monday to Friday from 9am to 5pm).

Your NCS award includes a unique Childcare Identifier Code Key (CHICK) and information on the maximum number of hours you can claim. To use your award, you must:

- 1) Receive a CHICK by applying to <https://www.ncs.gov.ie/en/> or contacting the NCS Parent Support Centre.
- 2) Bring the CHICK to Coach Approach After School Scoil Iosa and register your NCS subsidised hours of care. The hours that you will agree should be based on the hours you need and what Coach Approach After School Scoil Iosa can offer you.
- 3) After Coach Approach After School Scoil Iosa has registered your hours, **you must confirm** that these details are correct. These details must be confirmed at <https://www.ncs.gov.ie/en/> or in writing to National Childcare Scheme, PO Box 13105, Southside Delivery Office, Cork, depending on whether you originally applied online or by post to receive your award.
- 4) **Your NCS subsidy can only be paid once your CHICK has been registered by Coach Approach After School Scoil Iosa and you have confirmed on the system that all details are correct.**

The amount that you must pay to Coach Approach After School Scoil Iosa is called the ‘co-payment’. The co-payment is Coach Approach After School Scoil Iosa’s fee for your child minus the NCS subsidy paid by the Department to Coach Approach After School Scoil Iosa for your child.

Coach Approach After School Scoil Iosa must provide you with details of how your co-payment amount is calculated (our fee less your NCS subsidy). We will always notify you within 20 working days if and when your co-payment amount changes, including details on how it has been calculated.

Calendars

Coach Approach After School Scoil Iosa will provide you with a separate letter indicating the days our service is closed over the programme year. We will provide you with a minimum of 20 working days written notice period of our intention to change this.

3. Fees Policies

As a Partner Service, we operate a Fees Policy that is transparent and understandable to our parents/guardians and is compliant with the requirements under the Core Funding Partner Service Funding Agreement.

The fees for all our service types are displayed clearly and accurately on the Fee Table contained within this Parent Statement. Please do not hesitate to contact Anita Mc Mahon Manager who will provide additional clarification as required.

If we choose to withdraw from the scheme during the programme year (September 2026 – August 2027) we are required to give you, and Pobal the scheme administrator, 3 months written notice of our intention to withdraw.

The Department offers us, as a Partner Service the option of availing of Case Management supports if we are experiencing concerns regarding our viability as an alternative to withdrawing from the scheme, and removing the benefits of the scheme to parents/guardians.

3.1 Fee Management – As a Partner Service, we operate our Fees Policy in accordance with the Core Funding Partner Service Funding Agreement, which in programme year 2026/2027 involves no increases of fees on those charged to parents/guardians on 30 of September 2021, called an effective ‘fee freeze’. There may be some exceptions to this rule, which can be found in <https://earlyyearshive.ncs.gov.ie/downloads/download-corefunding/>. In order that you can understand what this fee freeze means for you, we have outlined our fees and associated fees policy below.

☐	a) Our service was in existence on or before 30 September 2021 As a Partner Service, we are committed to operating the effective ‘fee freeze’ for Programme Year 2026/2027. This means that we will not charge our parents/guardians more for the same service than what we were charging in September 2021.
☒	b) Our service was established after 30 September 2021 This means, as a Partner Service that we will not charge our parents/guardians more for the same service than what we were charging when we first became a Partner service. We are committed to operating the effective ‘fee freeze’ for Programme Year 2026/2027.

3.2 Donations - We will not request or accept any regular or routine donations, voluntary or otherwise from parents/guardians, in respect of the ELC/SAC services being provided.

3.3 Deposits - We will not charge any non-refundable deposits¹ to parents/guardians in the respect of their ELC/SAC service where the parent/guardian takes up the service for which the deposit was paid.

3.4 Discounts – We will keep all discounts that were available on 30 September 2021 in place, provided that they are available to all children in our service. Any discount relevant to you will be applied to your normal fee.

3.5 Optional Extras – The term ‘Optional Extra’ is only applicable to any extra services or activities we offer under ECCE which are not funded by the Programmes but which are voluntary with optional charges to you. These optional extras are very limited in nature and there is a copy of the Department approved optional extras list available in Appendix 1 of the [ECCE programme rules](#), which are also available on the Early Years Hive.

3.6 Additional Service - Is when something additional to a service type/fee option is offered to parents/guardians. Take up of the additional service must be entirely optional to parents/guardians. For example, a service provider may offer school collection services in addition to their SAC Service Types, all additional extras must be entirely optional to parents/guardians and charged for additionally. These must appear on the fee table as applicable.

¹ Non-refundable deposits include administration/registration fees or other such charges.

3.7 Fee Review Process - As a Partner Service, we must uphold our contractual obligations regarding our fees charged to parents/guardians as laid out in the Core Funding Partner Service Funding Agreement.

Where a parent/guardian/individual identifies a potential breach of Core Funding fee rules by a Partner Service, they may seek to have this examined and a conclusion reached through the [Core Funding Fee Review process](#).

A parent/guardian/individual who has identified a change to a Partner Service's fee policy potentially breaching the Core Funding Partner Service Funding Agreement, may address the issue in the first instance directly with the Service if they chose to do so.

In certain cases, this step may allow for the quick resolution of the case between the Partner Service and the parent/guardian without engagement with the CCC. This pre-fee review stage is optional.

Where a parent/guardian does not wish to engage with the service regarding their concerns or questions around Fee Management, a parent/guardian can raise the case directly with their local CCC. A list of CCC contact details is available from [City and County Childcare Committees](#).

3.8 Fee Policy

C. This service was established after 30 September 2021. The fee policy we are going to implement for year 2026/2027 has not changed since this service became a partner service.

3.9 Fee Table

Programme Year: 2026/2027

3.9.1 - Section A: Fee Options

Fee Type Name	Age Range	School Age / Early Years	ECCE Available?	Session Start Time	Session Finish Time	Second Session Start Time	Second Session Finish Time	Incorporated Services?	Choose Incorporated Service	Additional Information	Hrs:Mins per Day	Days per Week	Hrs:Mins per Week	Weeks per year	Full Fee	Fee (with ECCE deduction for 3 free hours)	Effective From	Effective To
Non Term full day	4y 3m - 12y 1m	SAC	No	08:55	17:30			No		Children must bring a snack/lunch and a drink - and we will supply a snack in afternoon	8.35	1	8.35	9	€22	€	26/08/2024	
5 day after school care	4y - 6y	SAC	No	13:30	17:30			No		Snack Provided at 3pm	4.00	5	20.00	38	€60	€	28/08/2023	
4 day after school care	4y - 6y	SAC	No	13:30	17:30			No		Snacks provided	4.00	4	16.00	38	€55	€	28/08/2023	
3 day after school care	4y - 6y	SAC	No	13:30	17:30			No		Snack Provided	4.00	3	12.00	38	€50	€	28/08/2023	
2 day after school care	4y - 6y	SAC	No	13:30	17:30			No		Snack provided	4.00	2	8.00	38	€40	€	28/08/2023	
1 day after school care	4y - 6y	SAC	No	13:30	17:30			No		Snack Provided	4.00	1	4.00	38	€20	€	28/08/2023	
Jnr/Snr Link	4y - 6y	ELC	No	13:30	14:30			No		Water/Fruit available	1.00	5	5.00	38	€25	€	28/08/2023	

Service																		
2 Hour session	4y - 6y	SAC	No	13:30	15:30			No		Snack provided	2.00	5	10.00	38	€40	€	28/08/2023	
5 day after school care	7y - 15y	ELC	No	14:30	17:30			No		Snack Provided	3.00	5	15.00	38	€60	€	28/08/2023	
4 day after school care	7y - 15y	SAC	No	14:30	17:30			No		Snack Provided	3.00	4	12.00	38	€55	€	28/08/2023	
3 day after school care	7y - 15y	SAC	No	14:30	17:30			No		Snack Provided	3.00	3	9.00	38	€50	€	28/08/2023	
2 day after school care	7y - 15y	SAC	No	14:30	17:30			No		Snack Provided	3.00	2	6.00	38	€40	€	28/08/2023	
1 day after school care	7y - 15y	SAC	No	14:30	17:30			No		Snacks Provided	3.00	1	3.00	38	€20	€	28/08/2023	
2 Hour session	7y - 15y	SAC	No	14:30	16:30			No		Snack provided	2.00	5	10.00	38	€40	€	28/08/2023	

3.9.2 - Section B: Fee Extras:
Deposit / Discount / Optional Extras* / Additional Services

Type	Extras	Amount	Frequency	Other	Description	Additional Detail / Conditions	Effective From	Effective To
No Optional Extras		€						
Discount		€25			Staff Discount €25 per child	Staff who work in Coach Approach After	28/08/2023	

						school receive €25 discount per child		
Discount		€			Managers/Co-Ordinator Discretionary Discount	Managers/CoOrdinator Discretionary Discount due to hardship, multiple children in service, reasons of a private nature - a discounted price maybe offered or small fees waived in certain instances	28/08/2023	
Discount		€5			Sibling Discount	€5 sibling discount available for session type	28/08/2023	
Deposit		€60	Weekly		First weeks fees minus ncs if any over payment is made a refund will be made	First weeks fees of new program year - ie €60, €55, €50, €40 Etc (fee represents their normal childcare provision minus NCS	29/09/2025	

* These are entirely optional to parents/guardians.

3.9.3 - Section C – Other Additional Information

1 Weeks fees are due if a child cannot attend due to illness, holidays, family gatherings etc Eg 1 Johnny attends 5 days but is going on holiday Tuesday to Sunday with his grandparents - his full 5 day fee will be due even though he only attended 1 day that week. Eg 2 Mary gets dose of chickenpox on Saturday morning but is unable to attend the following week - Marys full fee will be due, if Mary than picks ups a viral infection the following week its been the fee policy of the service not to charge for 2nd or subsequent weeks this only applies to term time . If you child does is not BOOKED in Mid Term Camp or July Summer camp no fees will be charged to the parent/guardian. Payment is collected weekly via SumUp link which is generally sent on Thursday/Friday and you pay for the following week in advance payment plans can be made for 2, 3 or 4 weeks in advance if needed. Parents/Guardians should approve NCS hours as quickly via the parental portal - a non-compliance of this will result in the CHIC been cancelled and full fee for any childcare service used/booked in for

3.10 The changes to our Fees Policy as applicable on September 30, 2021 (or when we first became a Partner Service, whichever is earlier), are as follows:

3.10 (a) The following new Service Types ARE available:

Fee Type Name	SAC/ ELC	Age Range	Min Age	Max Age	ECCE available for ECCE Eligible Children	Session Start time	Session finish time	Incorporated Services ?	Choose incorporated Service	Additional Information	No. hours per day	No days per week	No. hours per week	Fee (less ECCE 3 Free Hours (€))	Full Fee

3.10(b) The following Service Types are NO LONGER available:

Fee Type Name	SAC/ ELC	Age Range	Min Age	Max Age	ECCE available for ECCE Eligible Children	Session Start time	Session finish time	Incorporated Services ?	Choose incorporated Service	Additional Information	No. hours per day	No days per week	No. hours per week	Fee (less ECCE 3 Free Hours (€))	Full Fee

4. Quality measures

As a Partner Service, we are committed to delivering quality for children and families. There are number of ways we can show this.

4.1 Our staff have the following qualifications:

Room/Session	Qualification
After schools	School Age Childcare or other relevant qualifications
All service	School Age Childcare QQI Level 5

4.2

☒	We are actively working to implement our Quality and Inclusion Practice Plan (QIPP) and we will report on progress at the end of the year to the Department of Children, Disability and Equality and our parents/guardians.
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Coach Approach After School Scoil Iosa will display the end of year QIPP report in an area accessible to parents/guardians as well as on any online platform maintained by the Coach Approach After School Scoil Iosa for the purpose of advertising its service or providing information to parents/guardians.

Queries -If you have any queries or wish to discuss any of the above, please contact **Anita Mc Mahon Manager**. Alternatively, you could address queries to your local **City/County Childcare Committee (CCC)**. A list of CCC contact details is available from [City and County Childcare Committees](#).

Coach Approach After School Scoil Iosa will display this Parent Statement at all times in an area accessible to parents/guardians as well as on any online platform maintained by the Coach Approach After School Scoil Iosa for the purpose of advertising its service or providing information to parents/guardians. Coach Approach After School Scoil Iosa will print and co-sign a Parent Statement for each family. A copy signed by Coach Approach After School Scoil Iosa and the parent/guardian will be retained on file. Any changes to Fee Policies will require that an updated Parent Statement is displayed and Coach Approach After School Scoil Iosa will issue updated Parent Statements by email to our parents/guardians and retain proof of the associated email.

In this section include details of the child(ren), in this family only, enrolled at the service (as per parent/guardian name below):

Use BLOCK CAPITALS:

Child first name	Child family name

This Parent Statement is an agreement between the parent/guardian and the Partner Service. As a Partner Service, we will adhere to the scheme's terms and conditions outlined in the Core Funding Partner Service Funding Agreement, including those related to fee management. Further information on Core Funding is available here: <https://www.gov.ie/en/department-of-children-disability-and-equality/campaigns/core-funding/>.

This Parent Statement sets out what is on offer at Coach Approach After School Scoil Iosa. We are responsible for ensuring that the fees represented in this Parent Statement are accurate, and represents all fees charged and the corresponding services offered.

If our Partner Service displays fees in another format in addition to this document that is permitted, however the fees charged must match the fees contained in this Parent Statement.

Programme Year:	2026/2027
Service Provider Name:	Coach Approach After School Scoil Iosa
Service Reference No.:	22DS0502
Signed – Parent/Guardian:	
Parent/Guardian name in BLOCK CAPITALS:	
Date:	